



## Rates

- 5 sessions of ½ hour \_\_\_\_\_ \$225
- 5 sessions of 1 hour \_\_\_\_\_ \$400
- 10 sessions of ½ hour \* \_\_\_\_\_ \$450
- 10 sessions of 1 hour \* \_\_\_\_\_ \$800

\* 11th session FREE

Tuition includes all supplies, curriculum, and taxes. A one-time \$50 enrollment fee, a deposit of one session, and payment for the first block of sessions is required prior to starting. Sessions have no expiration date. If you have two or more children actively enrolled, you receive 10% off both students' rates. Refer a new client and you both receive a free session. There is no limit to the amount of referrals.

## Policies

- 1) Only ONE non-emergency missed or rescheduled session is allowed per prepaid block of 5 or 11 sessions. Any more than one non-emergency cancellation per block will count as a used session. 24 hours advance notice is required for ALL cancellations unless due to a medical emergency. ANY same-day cancellation or a no-show counts as a used session. We will not call if you are late or no-show.
- 2) Before starting, a prorated deposit of one session (\$45 for half hour or \$80 for hour sessions) will be charged. Upon receiving two weeks notice of stopping tutoring, the session will be added to the last block of sessions. If we do not receive two weeks advance notice, the session will be forfeited.
- 3) Continuation and renewal of sessions is assumed unless made known via call/text to 808-375-5244 or email to [quickstarstutoring@gmail.com](mailto:quickstarstutoring@gmail.com). If you are taking a break of a week or more, or would like to end your tutoring program, a two weeks advance notice is required; if it is NOT received, you can elect to either: pay for a prorated two weeks of sessions OR forfeit the deposit session. Any payment made after the first day of a new tutoring block must include a \$25 late fee.
- 4) If you arrive more than 15 minutes late, the session will be subject to cancellation. Please drop off and pick up your student promptly at the scheduled time. We are unable to take students earlier than the scheduled time or keep them after the schedule end time. Please be ready to pick up your child five minutes prior to the end of his/her session so that we may update you on progress if needed.
- 5) In general, you will keep the same weekly schedule. However, there may be instances requiring a change in schedule.
- 6) We accept checks or credit card through PayPal with a 3% service charge. Payment must be received before the first session of each block. To hold your spot, renewal is due by the last prepaid session of the previous block. There is a \$25 fee for a returned check. There are no refunds for unused sessions.

Thank you for enrolling!

We look forward to making your student a Quick Star!

[www.quickstarstutoring.com](http://www.quickstarstutoring.com) 808-375-5244 [quickstarstutoring@gmail.com](mailto:quickstarstutoring@gmail.com)