

<u>Rates</u>

5 sessions of ½ hour: \$200	10 sessions of $\frac{1}{2}$ hour (+ 11th session free): \$400
5 sessions of 1 hour: \$350	10 sessions of 1 hour (+ 11th session free): \$700

Tuition includes all supplies, curriculum, and taxes. A one-time \$25 enrollment fee along with payment for the first block of sessions is required prior to starting. Sessions have no expiration date. If you have two or more children actively enrolled, you receive 10% off both students' rates. Refer a new client and you both receive a free session. There is no limit to the amount of referrals.

<u>Policies</u>

1) Only ONE non-emergency missed or rescheduled session is allowed per prepaid block of 5 or 11 sessions. Any more than one non-emergency cancellation per block will count as a used session. 24 hours advance notice is required for ALL cancellations unless due to a medical emergency. ANY same-day cancellation or a no-show counts as a used session. We will not call if you are late or no-show.

2) Continuation and renewal of sessions is assumed unless made known via call/text to 808-375-5244 or email to <u>quickstarstutoring@gmail.com</u>. If you are taking a break of a week or more, or would like to end your tutoring program, a two-weeks' advance notice is required. If two weeks' notice is NOT received, you can elect to either: pay for a pro-rated two weeks of sessions OR forfeit the last prepaid session. Any payment made after the first day of a new tutoring block must include a \$25 late fee.

3) If you arrive more than 15 minutes late, the session will be subject to cancellation. Please drop off and pick up your student promptly at the scheduled time. We are unable to take students earlier than the scheduled time or keep them after the schedule end time. Please be ready to pick up your child five minutes prior to the end of his/her session so that we may update you on progress if needed.

4) In general, you will keep the same weekly schedule. However, there may be instances requiring a change in schedule.

5) Payment by cash or check made payable to Quick Stars Tutoring must be received before the first session of each block. To hold your spot, renewal is due by the last prepaid session of the previous block. There is a \$25 fee for a returned check. There are no refunds for unused sessions.